

<b>CRITERION 9</b>	<b>GOVERNANCE, INSTITUTIONAL SUPPORT AND FINANCIAL RESOURCES</b>	<b>75</b>
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### **9.1 Organization, Governance and Transparency (25)**

#### **9.1.1 State the Vision and Mission of the Institute (5)**

**Vision:**

To emerge as a globally acclaimed academic institution of excellence in tech-education to produce skilled & trained man power with highest humanitarian values.

**Mission:**

- To achieve academic excellence through quality teaching & learning process to meet the requirements of cutting-edge technology.
- To ensure that students are employable & employed in industry, higher studies, becomes entrepreneurs, defense services, Govt. jobs and other area like sports & theatre.
- To inculcate a culture that instills a sense of accountability in collaboration with various stakeholders such as parents, society, education & commerce community.
- To develop a special work culture in which faculty members enjoy facilitation & learners enjoy learning with respective creativity.

#### **9.1.2 Governing Body, Administrative setup, function of various bodies, define rules and procedures, requirement and promotional policies (5)**

Governing Body, Administrative setup, functions of various bodies, define rules procedures, recruitment and promotional policies.

1. Collector and District Magistrate, Nabarangpur Chairman
2. Nominee of DTET, Odisha, Cuttack Member
3. Nominee of SCTE&VT, Bhubaneswar Member
4. Principal, Govt. ITI, Umerkote Member
5. District Employment Officer , Nabarangpur Member
6. District Welfare Officer, Nabarangpur Member
7. Executive Engineer R&B, Nabarangpur Member
8. Executive Engineer (PH/RWSS ), Nabarangpur Member
9. Manager (Works), Mangalam Timber, Nabarangpur Member
10. Sri S.K. Sahoo, Training Superintendent Member
11. Sri P.K. Satpathy, Sr. Lect. (Math& Sc.) Member
12. Sri Arabinda Pradhan, Sr. Lect. (Electrical) Member
13. Sri V. K. Ray, I/C Principal Member Secretary

The Governing Body is constituted vide SDTE Deptt.

Notification No.7133 dated:3 .December, 2013. as per the guideline of the AICTE, New Delhi.

#### **A. Role and Responsibilities of the Governing Body in the existing Polytechnics shall be as follows:**

- a. Identification of disciplines for introduction/expansion/reduction/abolition based on the demand.
- b. AICTE approval for introduction of new courses and variation of intake by applying through AICTE Web portal,

- c. Addition/alteration of infrastructure to accommodate new disciplines taking care of the gender equity aspects including ladies toilets/ common room/other welfare measures, taking care of the environmental management framework etc.
- d. Requisite Workshops with latest equipment and machineries and disposal of unserviceable/condemned items through public auction.
- e. Maintenance and improvement of building infrastructure, internal electrification, water supply, sanitation, campus beautification, equipment, machineries, furniture, computers, matter relating to communication etc.
- f. Ensure timely admission of candidates by participating in the central web based e-counseling with proper awareness among the aspiring candidates and guardians.
- g. Award of Merit Scholarship/Merit-cum-Poverty stipend/Post Metric Scholarships and other scholarship/stipend to the deserving students in a time bound manner.
- h. MoU with local and other industries for (a) regular interaction by the staff and students. b. inviting industry personnel/bankers/managerial personnel etc. as one day mentors.
- i. All sorts of students welfare measures and other amenities including workshop safety, first-aid, hostel accommodation, games and sports, literary, annual function, institutional magazine, exposure visit, health camp, drinking water facilities, television, health and hygiene sanitation etc.
- j. Post Diploma Apprenticeship Training in Industries, developing trainees data base through, placement of Diploma pass outs through on-campus/off-campus interview and web enabled Central Placement Cell.
- k. To administer discipline among the students and to impose penalties for indiscipline.
- l. To consider, examine and initiate projects for development of the Institution,
- m. To supervise and monitor the administrative and academic activities of the Institution,
- n. To promote internal resource generation by the Institute,
- o. To coordinate with other funding agencies for augmenting financial resources of the institution,
- p. To consider and approve annual activity of the Institution,
- q. To take such other steps as may be necessary or incidental of academic improvement and development of the Institute,
- r. Any other assignment as may be specifically entrusted by Govt./DTE&T, Odisha/ District Administration from time to time for the promotion of Skill Training Activities for the youth of Odisha.

**B. The Governing Body/Managing Committee has authority to:**

- i. Call for and examining official records of the Institute.
- ii. To call for reports from the Principals and other official of the Institute on any matter relevant to the functions of the Institute.
- iii. To constitute sub-committees for discharging any of the duties relating to the functions within the jurisdiction of the committee.

**C. Meeting of the 'Governing Body'/Managing Committee:**

The Governing Body/Managing Committee shall meet at least once in a year for planning and execution of various programmes, drawal of annual action plan for expenditure, annual academic plan etc. The Principal as Member Secretary and Convener of the Governing Body/Managing Committee shall execute the decisions.